

BCGA Executive Meeting  
8pm, Feb 8, 2016  
Skype Conference Call

Ian Hewitt, Kathleen Brophy, Sandy Nixon, Brian Lang, Madelene Friesen & Terri Hadwin

1. Call to Order and Adoption of the Agenda 8:03pm
2. Approval of Minutes of Jan 2016 Meeting - Kathleen moved, Terri 2nd
3. Reports:
  - a. President  
For the President's report, Ian took the directors through the Action Items that had been gathered from the previous meetings. A number of items had been completed and the following items are currently being worked on:

GeoArt - the containers will be collected by the end of March, after which time the puzzlers will be contacted to ask if they wish to continue to be involved with a puzzle local to them.

Rental GPSs - A laminated sheet will be sent out with the devices this year, with instructions for their return and a request for donations.

Fundraising for GPSs - alongside the crowdfunding campaign, directors will also be asking for donations at upcoming events (a change jar, for example). Also, stories of the GPSs are being collected to aid with grant applications.

Website - Membership and Forums - it was decided that we would explore modules that cost up to \$500 and discuss these at the next meeting.

Voting at the AGM - it was decided that the BCGA would continue to use SimplyVoting, to maintain an arms length from the website, the directors and any members.

Regional Reps - Reps are being identified in many areas, with a few gaps still to be filled.

Treasurer handover - The treasurer handover has not been smooth and is ongoing. There was a discussion on the next steps that the board should take.

- b. Treasurer

Board members were taken through a variety of financial documents, including the current financial position of the BCGA.

Board members also had the opportunity to review new SOPs relating to financial procedures, such as claiming expenses.

4. Business arising
  - a. Membership renewals  
There are a number of previous members that have not replied to the requests in the newsletter to renew membership. It was agreed that an email would be sent directly to these members, and that directors would also approach anyone on the list that they know to ask if they intend to renew.
  - b. Crowdfunding campaign - what next?  
This was covered in the Action Items.
  - c. Event planning  
The new Event Planning documents were discussed and used to plan the following events, with tasks assigned:
    1. Richmond - May 1st
    2. AGM at Fintry - June 3-5th  
There was a discussion on the arrangements for the campout and the types of events that were to be offered.
    3. Lillooet  
Given the unique funding for this event, there was a discussion on the best use that can be made of it.
  - d. MEC Membership  
It was agreed that the BCGA should become members of MEC.
  - e. Board roles spreadsheet.  
Given the limited time, it was agreed that directors would review this document prior to sending in their feedback, and a discussion would be held at the next meeting.
  - f. Donors thank you  
It was confirmed that FundRazr send an automatic thank you once a donation has been made.
5. New Business - no new business at this meeting.
6. Meeting adjourned @ 10:01pm

